

# Long Answer Questions

In this tutorial we will learn how to create a long answer question.

## Step 1. General Setup

1B. and click go.

1A. First, select the long answer question type in the question library

1D. You are required to specify the number of points.

1C. You have the option to enter a title but if you don't enter a title your question text will automatically be the title of your question.

We recommend you to enter a title if you have questions with similar question texts that way the title will help you to distinguish the question when you look at the question list.

1E. You can enter a difficulty level, the difficulty level may be used when you randomize questions, when you randomize questions you can ensure that each student receives the same number of questions of that particular difficulty level.

1F. Next, you are required to enter the question text which is where you will enter the question.

Please make sure you are not using different font sizes and types for different questions. Using different font types and sizes may distract your students.

Acceptable file formats for images are jpeg, gif, bmp, and png.

Image:

Description:

1G. The description box will allow the instructor to enter a description for the image. This way those who have a visual impairment will be able to get information about the image using screen reader software.

Associated Objectives:

Associated learning objectives will be covered in another tutorial.

## Step 2. Setting up Options

Input Box: Rows  Columns

2A. The input box specifies the number of rows and columns allowed for the answer box.

If a student types more words than fits in the number of rows and columns you specified, a scrollbar will appear and the student will continue typing but will need to scroll within the box.

Initial Text:

2B. The initial text box allows you to enter a sentence that can guide your student.

When taking the question, it would appear as:

Do you think athletes deserve more scholarships than others?

`<p>Enter your text here.</p>`

2C. The sentence will appear in the answer box your student sees. They can then delete the initial text and type their answer.

Allow Html Editor to be used for responses

Answer Key:

Expand question hint

Expand question feedback

**2D.** You can check the box underneath to allow Html editor to be used for responses.

**2E.** The next box is the answer key which will be used for **grading only**, it will not be shown to students.

**2F.** You can add a question hint by clicking on the expansion arrow. You can use hints to guide your students during the exam. To make the hints visible you need to set it up in the properties tab of the quiz.

**2G.** You can also add a question feedback by clicking on its expansion arrow. Feedback will not be visible to students unless you choose to show question answers in the submission view tab.

## Step 3. Ways to Save and Preview Work

At the top and bottom of your page you can click the preview, save, save and copy, or save and new button.

Preview

Save

Save and Copy

Save and New

**3A.** The preview button can be used to see the question from the student and instructor's perspective for grading purposes.

**3B.** If you are planning to create a different type of question after this one, click the save button.

**3C.** If you would like to create another multiple choice question with a similar question text click the save and copy button.

**2D.** If you would like to create a new multiple choice question with different information click the save and new button.

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