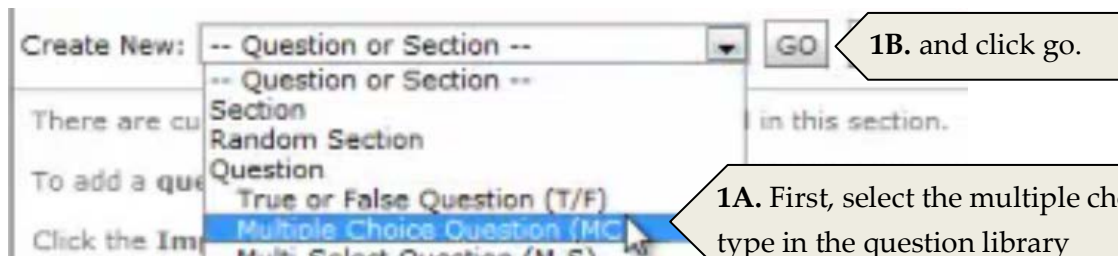


Multiple Choice Questions

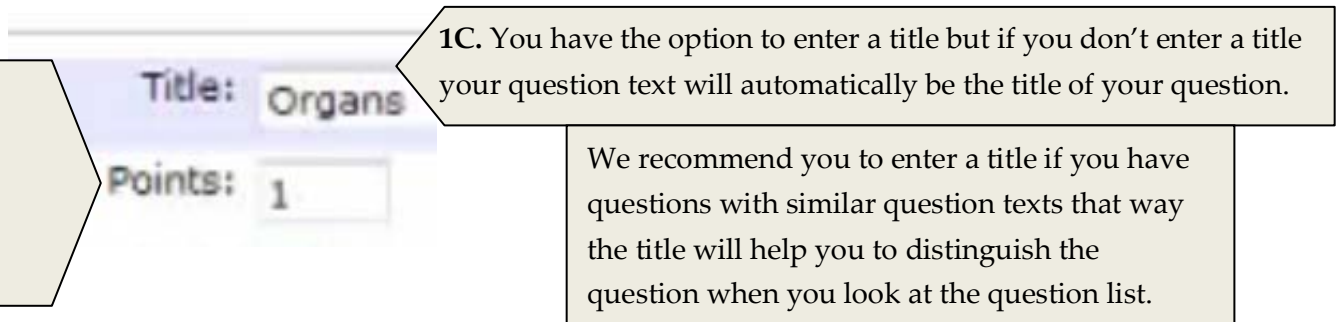
In this tutorial we will learn how to create a multiple choice question.

Step 1. General Setup for Questions



1B. and click go.

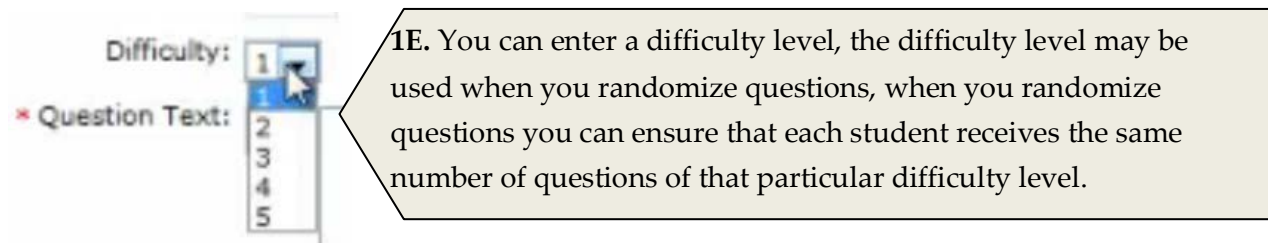
1A. First, select the multiple choice question type in the question library



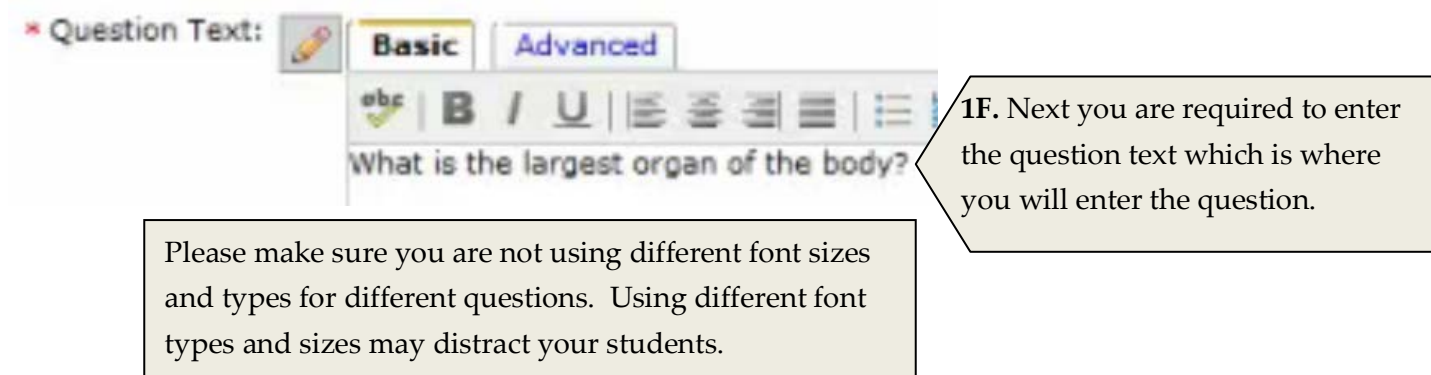
1D. You are required to specify the number of points.

1C. You have the option to enter a title but if you don't enter a title your question text will automatically be the title of your question.

We recommend you to enter a title if you have questions with similar question texts that way the title will help you to distinguish the question when you look at the question list.



1E. You can enter a difficulty level, the difficulty level may be used when you randomize questions, when you randomize questions you can ensure that each student receives the same number of questions of that particular difficulty level.



1F. Next you are required to enter the question text which is where you will enter the question.

Please make sure you are not using different font sizes and types for different questions. Using different font types and sizes may distract your students.

Acceptable file formats for images are jpeg, gif, bmp, and png.

Image:

Description:

1G. The description box will allow the instructor to enter a description for the image. This way those who have a visual impairment will be able to get information about the image using screen reader software.

Associated Objectives:

Associated objectives will be covered in another tutorial.

Step 2. Setting Up Options

You can also choose a type and style to enumerate your questions.

Enumeration: ▼

Style:

Customize options:

- (A, B, C, D, E, F, ...)
- (a, b, c, d, e, f, ...)
- (I, II, III, IV, V, ...)
- (i, ii, iii, iv, v, ...)
- (1, 2, 3, 4, 5, ...)

2A. To choose a type click the drop down arrow

Enumeration: ▼

Style: Vertical Horizontal Drop-down (no HTML formatting)

2B. then to style the question choose a radio button.

The drop-down option creates a drop down arrow allowing the student to choose their answer.



Please note that your enumeration style will affect the efficiency of your exam. For instance, if you have many questions in your exam choosing vertical may require your students to scroll down often. If you choose horizontal and you have many options for each question, it may not fit on one line and may be hard for your students to see all the options. The warning about the drop down option is that it may be hard for your students to answer the question if they are not familiar with drop down menus. Such as when students have selected an answer and use the down arrow on their keyboard to scroll down the page, they may accidentally change their answer in the drop down menu.

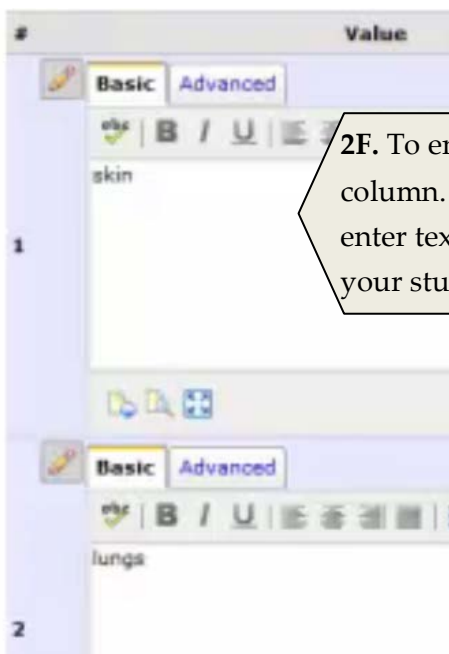
Randomize options:

2C. You can check the randomize options checkbox which will minimize the possibility of cheating. Although your students will have the same exam, the choices will be randomly ordered.

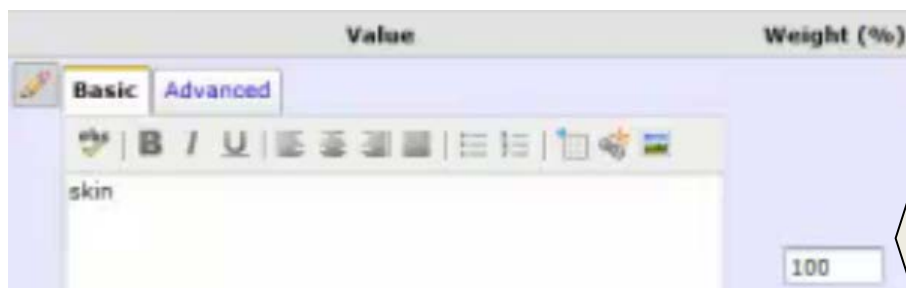
2E. then click the add option button.



2D. By default, each multiple choice question in D2L will have four options. You can add more options by entering a number into the add option box,



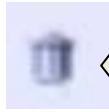
2F. To enter the choices of the questions, click in the box under the value column. The text editor will be activated, in this section you will be able to enter text, images, links, and videos. Multimedia may not work if you require your students to use Respondus LockDown Browser.



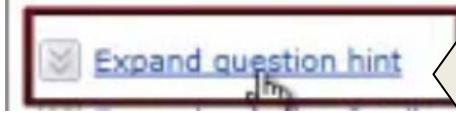
2G. With these questions you can add a weight to the question. Enter 100% for the correct answer. This will award 100% of the total value of the question to the student.



2H. You can also enter feedback for each option, feedbacks will be visible through the submission view of the exam.



2I. You can delete an option by clicking the trash can icon on the far right of the page.



2J. You can add a question hint by clicking on the expansion arrow. You can use hints to guide your students during the exam. To make the hints visible you need to set it up in the properties tab of the quiz.



2K. You can also add a question feedback by clicking on its expansion arrow. Feedback will not be visible to students unless you choose to show question answers in the submission view tab.

Step 3. Ways to Save and Preview Work

At the top and bottom of your page you can click the preview, save, save and copy, or save and new button.



3A. The preview button can be used to see the question from the student and instructor's perspective for grading purposes.



3B. If you are planning to create a different type of question after this one, click the save button.



3C. If you would like to create another multiple choice question with a similar question text click the save and copy button.



2D. If you would like to create a new multiple choice question with different information click the save and new button.

In this tutorial we learned how to create multiple choice questions.