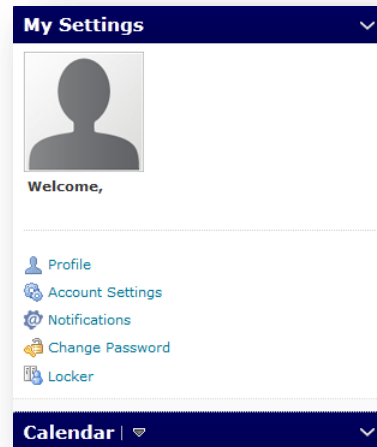


Adjusting Your Time Zone

- This tutorial will provide you with information on how to adjust your time zone in D2L.
- Once you have logged in with the correct password and username, you will be directed to My Home.
- Under the blue widget labeled My Settings, you will see a list of hyperlinks

- Profile
- Account Settings
- Notifications
- Change Password
- Locker



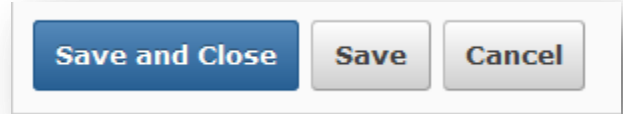
- Click “Account Settings”
- Once in the Account Settings window, you will see several options that you can choose within the Account Settings Tab.
- Scroll down to the Heading, “Time Zone”
- Here you will see two drop down menus

- Continent
- Time Zone

- Choose the appropriate Continent and Time zone for your area.

Adjusting Your Time Zone

- Click Save and Close or Save when finished.



- Please continue watching the tutorials for more information about D2L.

