This tutorial will give you an overview of the D2L My Home Page.

- Once you have successfully logged into D2L, you will be directed to the My Home Page.
- Within the My Home Page, you will be able to navigate through your courses, e-mail, and numerous other functions. You will also be able to customize D2L to your own personal preferences.

Let’s begin with the navigation bar located at the top of the page:

On the left hand side you will see the My Home button. This button will bring you back to this page from anywhere in the D2L system.

There is also a drop down list located on the left hand side. This drop down list displays your courses.

Within these courses you can select the thumb tack located on the right to “pin” the class.

Once “pinned” the selected class will display at the top of the drop down list.

On the right hand side of the navigation bar you will see 3 icons and a drop down list.

- The Messages option allows you to select “Go to Pager” or “Go to E-mail”.

This image shows the navigation bar with the My Home button and the drop down list of courses.
My Home Page

- The Pager allows you to use instant messaging with others on D2L.
- D2L e-mail allows you to easily contact all of your students.
  - The Updates button will display any new updates within your courses.
  - Subscriptions will display updates and new information for materials that you have subscribed to. It is much like a monthly subscription to a magazine.
  - The drop down list displays your name and once clicked will display a list. This list will allow you to view and edit your Profile, Notifications, and Account settings. This is also where you will go to logout of D2L.

- Below the navigation bar you will see 7 separate widgets.
  - My settings
  - My Courses
  - My Calendar
  - News
  - Student Guides
  - Teacher Guides
  - Respondus
My Home Page

- You can select any of these widgets to minimize them to allow you to concentrate on specific areas.

- My Settings displays links to allow you access to your Profile, Account Settings, Notifications, Change your Passwords, and view your locker.
  - The account settings link will allow you to change your default time zone setting.
  - You may also change your e-mail address here. Changing your e-mail address will inform D2L to send information to this new address.

- My courses will display all your courses. Here you will also see courses from previous semesters, located under the appropriate terms.

- My calendar allows you to go to your personal calendar.
  - Here you can enter tasks or events
  - View your agenda, day, week, month, or list
  - Under the Agenda button, you can view tasks in separate course calendars using the drop down list located above the Date, Course, and Category buttons.

- Under the News widget you will see a variety of information that pertains to all 6 institutions in the State system.
My Home Page

- The Student Guides widget displays a link, which will direct you to “Student Learning Guides” for any student-related questions.

- The Teachers Guide widget allows you to access the “Faculty User Guide”, for any Faculty user-related questions.

- The Respondus Widget allows you to:
  - Download and install the Respondus and StudyMate software.
  - Access the Respondus and StudyMate user guides.